DISCLOSURE TEMPLATE FOR PATIENT ORGANISATIONS (POs) AND THE PUBLIC

Companies must include a note of methodologies used in preparing the disclosures

Annual Disclosure of Support Provided to Patient Organisations and Contracted Services Provided by Individuals Representing Patients Organisations

Patient Organisation Name (add additional table for each Patient Organisation)	Country	Types of the Support or Services Provided		Monetary Value of Financial Support and of Invoiced Costs	Description of Support [1]	Non-monetary Benefit for PO [2]	Optional Indication of Patient Organisation's Total Income and/or the Company's Support as a Percentage	Fees for Services/ Expenses
The Swallows Head and Neck Cancer Charity	UK	Financial Support	Grants add a line for each Grant			Not applicable		Not applicable
			Sponsorship of Meetings add a line for each sponsorship	£2,400	Exhibition stand and advert			
			Other Sponsorships add a line for each sponsorship	£1,500	Consultancy			
		Non-financial Support	Donations add a line for each donation					
		Contracted Services (Fees and expenses should be	Fees	Not applicable		Not applicable		
			Out of pocket/ expenses					

Annual Disclosure of Contracted Services Provided by The Public

	Number of Members of the Public / Journalists Contracted	Country	Contracted Services Provided		Description of Support [1]	Non-monetary Benefit for PO [2]	Optional Indication of Patient Organisation's Total Income and/or the Company's Support as a Percentage	Fees for Services/ Expenses
Members of the Public			Contracted Services (Fees and expenses should be	Fees		Not applicable	Not applicable	
				Out of pocket expenses				
Patients	1		Contracted Services (Fees and expenses should be	Fees	Blogs			£400
				Out of pocket expenses				
Journalists	1		Contracted Services (Fees and expenses should be	Fees	Editorial Support			£1,134
				Out of pocket expenses				