



Honours and Awards Committee - Nominations Guidance

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Honour Awards:

Lifetime Achievement, Fellowship, Companionship, Honorary Fellowship and Honorary Companionship Awards

A nomination submission form, available from the College of Paramedics website https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/Honours.aspx must be completed by a full member of the College of Paramedics and also supported by the appropriate number of full members for the particular award. Nominations for awards and honours no longer requires the submission of a Curriculum Vitae (CV). However, the Honours and Awards Committee (HAC) requires 'The Nominator' to explain why the nominee is worthy in meeting the criteria set. At the same time the responsibility is also held by the nominator(s) to anonymise all of the information submitted to reduce the unconscious bias in support of the HAC awards team. Each nomination must focus on the nominees' actual achievements and how these have impacted on the College of Paramedics, the paramedic profession, or to patient care, rather than connected friendships, longevity of relationship, or connection to the nominees. Each nomination should be considered confidential and not be shared with those not involved with the process, including the nominee. Nominations must be submitted via email to awards@collegeofparamedics.co.uk by the advertised closing date.

Criteria for award nomination

A Nominator: Means the person(s) nominating another person for certain awards or an honour. All nominators must also be of good standing within their profession.

A Nominee: Means the person who has been nominated. All nominees must be of good standing within their profession and meet the appropriate criteria.

Lifetime Achievement Award

A nominee for a Lifetime Achievement Award can be any individual who has made a long and outstanding contribution to the College of Paramedics, the paramedic profession or to patient care over the whole of their career, rather than, or in addition to, single contributions. Therefore, nominations for this award should ideally be considered towards the end of an individual's long and illustrious career and service to both patient care, paramedicine and to the professional body.

Nominations must be made by a full member, supported by at least **THREE** additional full members, and should be presented on the specific nomination submission form available on the College's website https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/Honours.aspx. The HAC are guided to consider a single successful nomination per year or a second in exceptional circumstances.

Fellowship of the College of Paramedics

A nominee for a Fellowship of the College of Paramedics must be a paramedic and a full member of the College of Paramedics and meet the criteria for nomination.

An outstanding contribution to the achievement of:

- The College of Paramedics objectives, growth, and development.
- Improving the paramedic professional practice and in turn patient care or population health and wellbeing. This may be from or include, a regional, national and/or international perspective.
- The development of paramedic education and in turn patient care or population health and wellbeing. This may be from or include, a regional, national and/or international perspective.

Whilst it is difficult to be prescriptive, examples of an outstanding contribution would be:

- Individuals who have supported the College of Paramedics long term objectives, growth, and development for a sustained period, normally a period exceeding 10 years.
- The most exceptional contributions to paramedicine in relation to inspirational leadership, that has significantly impacted the development of the profession in the previous 10 or more years.
- Significantly improving paramedic professional practice on a regional, national and or international perspective which has in turn measurably impacted on patient care, system efficacy or population health and wellbeing
- Actively supporting the long-term development of paramedic education and or research on a regional, national and or international perspective which has in turn measurably impacted on patient care or population health and wellbeing.
- Legislative changes that have significantly improved paramedic practice and patient care.
- Exceptional contribution to the College of Paramedics or its members. This could be through significantly increasing the membership, developing its regional, national and or international perspective reputation, supporting and developing student paramedics on a regional, or national basis, or leading significant and long-term developments in the College of Paramedics.

Nominations for Fellows must be made by a full member, supported by at least **TWO** additional full members, and should be presented on the relevant nomination submission form available on the College's website https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/Honours.aspx. The HAC are guided to consider up to four successful nominations per year, or more in exceptional circumstances.

Fellows of the College of Paramedics may be asked to become members of the Honours and Awards Committee and the title includes the post nominal of **FCPara**.

Companionship of the College of Paramedics

A nominee for a Companionship of the College of Paramedics must be a paramedic and a full member of the College of Paramedics and meet the criteria for nomination.

A distinctive contribution to the achievement of:

- Rendering distinctive and notably meritorious service to the paramedic profession, whose professional achievements may not be exclusively in paramedicine, or may be in some way unconventional, but who have, nevertheless, made a distinctive and notably meritorious contribution to the paramedic profession.

Whilst it is difficult to be prescriptive, examples of a distinctive contribution would be:

- Individuals who have supported the College of Paramedics long term objectives, growth, and development for a sustained period, normally a period exceeding 5 years.
- Significant contributions to paramedicine in relation to inspirational leadership, that has significantly impacted the development of the profession in the previous 5 or more years.
- Significantly improving paramedic professional practice regionally and in turn measurably impacted on patient care, system efficacy or population health and wellbeing
- Actively supporting the development of paramedic education and or research from a regional, or national perspective which has in turn measurably impacted on patient care or population health and wellbeing.
- Legislative changes that have improved paramedic practice and patient care.
- Distinctive contribution to the College of Paramedics or its members. This could be through significantly increasing the regional membership, developing its national reputation, supporting and developing student paramedics on a regional, or national basis, or leading significant projects on behalf of the College of Paramedics.

Nominations for Companions must be made by a full member, supported by at least **ONE** additional full member, and should be presented on the relevant nomination submission form available on the College website https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/Honours.aspx. The HAC are guided to consider up to eight successful nominations per year or more in exceptional circumstances.

Companions are **not** entitled to use a post-nominal or be members of the Honours and Awards Committee, however they may use the full title in any strapline under their name i.e. **Companion of the College of Paramedics**.

Honorary Fellowship of the College of Paramedics

A nominee for an Honorary Fellowship of the College of Paramedics can be any individual, regardless of professional background or qualification, who has made a similar contribution to the paramedic profession as full Fellows and who meet the criteria for nomination.

An outstanding contribution to the achievement of:

- The College of Paramedics objectives, growth, and development.
- Improving the paramedic professional practice and in turn patient care or population health and wellbeing. This may be from or include, a regional, national and/or international perspective.
- The development of paramedic education and in turn patient care or population health and wellbeing. This may be from or include, a regional, national and/or international perspective.

Whilst it is difficult to be prescriptive, examples of an outstanding contribution would be:

- Individuals who have supported the College of Paramedics long term objectives, growth, and development for a sustained period, normally a period exceeding 10 years.
- The most exceptional contributions to paramedicine in relation to inspirational leadership, that has significantly impacted the development of the profession in the previous 10 or more years.
- Significantly improving paramedic professional practice on a regional, national and or international perspective which has in turn measurably impacted on patient care, system efficacy or population health and wellbeing
- Actively supporting the long-term development of paramedic education and or research on a regional, national and or international perspective which has in turn measurably impacted on patient care or population health and wellbeing.
- Legislative changes that have significantly improved paramedic practice and patient care.
- Exceptional contribution to the College of Paramedics or its members. This could be through significantly increasing the membership, developing its regional, national and or international perspective reputation, supporting and developing student paramedics on a regional, or national basis, or leading significant and long-term developments in the College of Paramedics.

Nominations for Honorary Fellows must be made by a full member, supported by at least **TWO** additional full members, and should be presented on the relevant nomination submission form available on the College website

https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/Honours.aspx.

The HAC are guided to consider up to four successful nominations per year or more in exceptional circumstances.

Honorary Fellows are **not** entitled to use a post-nominal or be members of the Honours and Awards Committee, however they may use the full title in any strapline under their name i.e. **Honorary Fellow of the College of Paramedics**.

Honorary Companionship of the College of Paramedics

A nominee for Honorary Companionship of the College of Paramedics can be any individual, regardless of professional background or qualification, who has made a similar contribution to the paramedic profession as full Companions and who meets the criteria for nomination.

A distinctive contribution to the achievement of:

- Rendering distinctive and notably meritorious service to the paramedic profession, whose professional achievements may not be exclusively in paramedicine, or may be in some way unconventional, but who have, nevertheless, made a distinctive and notably meritorious contribution to the paramedic profession.

Whilst it is difficult to be prescriptive, examples of a distinctive contribution would be:

- Individuals who have supported the College of Paramedics long term objectives, growth, and development for a sustained period, normally a period exceeding 5 years.
- Significant contributions to paramedicine in relation to inspirational leadership, that has significantly impacted the development of the profession in the previous 5 or more years.
- Significantly improving paramedic professional practice regionally and in turn measurably impacted on patient care, system efficacy or population health and wellbeing
- Actively supporting the development of paramedic education and or research from a regional, or national perspective which has in turn measurably impacted on patient care or population health and wellbeing.
- Legislative changes that have improved paramedic practice and patient care.
- Distinctive contribution to the College of Paramedics or its members. This could be through significantly increasing the regional membership, developing its national reputation, supporting and developing student paramedics on a regional, or national basis, or leading significant projects on behalf of the College of Paramedics.

Nominations for Honorary Companions must be made by a full member, supported by at least **ONE** additional full member, and should be presented on the relevant nomination submission form available on the College website

https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/Honours.aspx. The HAC are guided to consider up to four successful nominations per year or more in exceptional circumstances.

Honorary Companions are **not** entitled to use a post-nominal or be members of the Honours and Awards Committee, however they may use the full title in any strapline under their name i.e. **Honorary Companion of the College of Paramedics**.

Posthumous Awards

The Committee will consider the awarding of a posthumous award where the nominee was of good standing within their profession and had previously met all aspects as defined within the award criteria listed for Lifetime Achievement, Fellowship, Companionship, Honorary Fellowship, and Honorary Companionship and not been previously nominated during their lifetime. This is particularly relevant to individuals who may sadly die during clinical practice or whilst involved in professional and patient care endeavours, prior to being nominated by colleagues.

The award is never made in response to our sympathy for the family's loss and it is important that the nominees are fully aware of the need to meet the same criteria so as not to cause additional pain and upset to all concerned.

Should the Honours and Awards Committee decide to make this award it would contribute to the guided maximum total number for the respective award.

The HAC welcomes any feedback on the process to help us improve for the 2022-2023 honours and awards season.

Competitive Awards:

The Roland Furber Award

This award is presented in memory of the late Roland Furber, a man of integrity, commitment, and passion to whom the paramedic profession owes a great debt. He worked tirelessly and unselfishly for the profession and the professional body. He was the first Chief Executive of the British Paramedic Association – College of Paramedics and was the third President of the College of Paramedics until his untimely death.

This award is open to paid up full and associate members of the College of Paramedics.

Submission should be of a **Clinical Case** study that was experienced in person by the applicant. Presentations must be written to protect patient confidentiality, using original text with references as appropriate. Maximum 1000 words, excluding references, front cover, and appendices.

The winning person will win a place at the College of Paramedics National Conference usually held in May and be presented with the prize ideally in person.

The award will provide the winner with funding towards travel, accommodation, subsistence, sponsored by Class Professional Publishing.

As a condition of the award, the winner will be required to submit their case study for publication in Paramedic INSIGHT

All entries for the award will be marked and judged by a small panel competitively to acknowledge one clear winner.

Entries must be made using **The Roland Furber Award Entry Form** and submitted via email to awards@collegeofparamedics.co.uk. Entries must be submitted by the advertised closing date.

The Carol Furber Award

This award is presented in memory of the late Carol Furber who contributed so much to the College of Paramedics. Carol worked in a voluntary capacity as the senior secretary, and administrator for all correspondence including membership secretary until her untimely death. We remain in her debt for such dedication to the pioneering early days of the College of Paramedics.

This award is open to paid up to date Student Members from an HCPC approved paramedic programme of studies that leads to eligibility to register as a paramedic.

Submission should be of a **REFLECTIVE** case study that was experienced in person by the student applicant. Presentations must be written to protect patient confidentiality, using original text with references as appropriate. Maximum 1000 words, excluding references, front cover, and appendices. A countersignature by a registered Paramedic colleague will be needed to authenticate the genuine **REFLECTIVE** case study.

The winning student will win a place at the Student Paramedic Conference usually held in November and be presented with the prize in person.

The award will provide the winner with funding towards travel, accommodation, subsistence, sponsored by Class Professional Publishing. In addition, they will receive a book voucher, to the value of £50.00, for the range of books available at Class Professional Publishing.

As a condition of the award, the winner will be required to submit their case study for publication in Paramedic INSIGHT.

All entries for the award will be marked and judged by a small panel competitively to acknowledge one clear winner.

Entries must be made using **The Carol Furber Award Entry Form** and submitted via email to awards@collegeofparamedics.co.uk. Entries must be submitted by the advertised closing date.

The John Hinds Scholarship Award

This award is presented in memory of the late Dr John Hinds, a man held in high regard as an inspirational leader by Paramedics/EMTs and indeed anyone with an interest in prehospital care within Ireland. He selflessly gave a huge amount of his own time to educating and supporting paramedics and ambulance staff on the Island of Ireland and a scholarship for those colleagues is a fitting and practical way to preserve their memory of such a well-respected colleague and medical professional.

This award is open to all clinical levels of pre-hospital responder; first responder to advanced paramedic, on the Island of Ireland.

Submission should be of a **Clinical Case** study that was experienced in person by the applicant. Presentations must be written to protect patient confidentiality, using original text with references as appropriate. Maximum 1000 words, excluding references, front cover, and appendices.

The winning applicant will win a place on an Anaesthesia Trauma and Critical Care (ATACC) course, sponsored by Galen.

The College of Paramedics will provide the winner with funding towards any necessary travel, accommodation and subsistence, in relation to the award.

As a condition of the award, the winner will be required to submit their case study for publication in Paramedic INSIGHT.

All entries for the award will be marked and judged by a small panel competitively to acknowledge one clear winner.

Entries must be made using **The John Hinds Scholarship Award Entry Form** and submitted via email to awards@collegeofparamedics.co.uk. Entries must be submitted by the advertised closing date.

The award will be formally presented at a suitable continuing professional development or other College of Paramedics event in NI, or at the College of Paramedics Awards Dinner.

The Student of the Year Award

The Student of the Year award is given in recognition of outstanding effort made by a pre-registration paramedic student in their final year of study. The outstanding effort may be because of; overcoming personal barriers to perform well on their course, representing the College of Paramedics or the students on their course, providing support or mentorship to other students, or having received high praise from their Practice Educators/mentors.

This Award is an honour award that is competitively compared with other nominations, with only one student awarded.

Nominations will usually be by the Head of Course at the student's Higher Education Institution and should be presented on the relevant nomination submission form available on the College of Paramedics website

https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/Honours.aspx.

A student Curriculum Vitae should also be submitted.

Each nomination should be considered confidential and not be shared with those not involved with the process, including the nominee.

The award will provide the winner with funding towards travel, accommodation, subsistence, sponsored by College of Paramedics.

All nominations for the award will be marked and judged by a small panel competitively to acknowledge one clear winner.

Nominations must be made using **The Student of the Year Award Nomination Form** and submitted via email to awards@collegeofparamedics.co.uk. Entries must be submitted by the advertised closing date.

Frequently Asked Questions (FAQs)

What happens after the Honours and Awards Committee approval?

The Honours and Awards Committee will send their recommendations for award to the College of Paramedics Board of Trustees for ratification. Once this process is complete the decision to award will be communicated to the nominator and successful individuals by letter from the Chair or Vice-chair of the Honours and Awards Committee.

What if my nomination is rejected?

The decision not to recommend or ratify will be communicated to those making the nominations. Appeals against this decision will not be permitted. Feedback will not be given on why a nominee was not recommended or ratified for an award. However, the Honours and Awards Committee Chair or Vice Chair can provide non-specific feedback and a general overview of how decisions are reached. The Honours and Awards Committee would not normally expect to receive another nomination for an unsuccessful nominee within a three-year period unless there are exceptional circumstances.

When will I hear whether my entry to The Roland Furber Award has been successful?

The Honours and Awards Committee will send their recommended winning entry to the College of Paramedics Board of Trustees for ratification. Once this process is complete the decision will be communicated to the successful individual by letter from the Chair and or the Vice chair of the Honours and Awards Committee.

When will I hear whether my entry to The Carol Furber Award has been successful?

The Honours and Awards Committee will send their recommended winning entry to the College of Paramedics Board of Trustees for ratification. Once this process is complete the decision will be communicated to the successful individual by letter from the Chair and or the Vice chair of the Honours and Awards Committee.

When will I hear whether my entry to The John Hinds Scholarship Award has been successful?

The Committee will send their recommended winning entry to the College of Paramedics Board of Trustees for ratification. Once this process is complete the decision will be communicated to the successful individual by letter from the Chair and or the Vice chair of the Honours and Awards Committee.