



Honours and Awards Guidance 2024- 2025

This guidance document is an essential guide for all those who are submitting nominations or entries within our Honours and Awards 2024-2025 season.

The College of Paramedics Honours and Awards seek to recognise and celebrate outstanding work and contributions to the furtherance and development of the College of Paramedics, paramedicine, and the paramedic profession. Our consistent aim is to promote the paramedic profession through celebrating our members and supporters.

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Honours

The College of Paramedics 2024-2025 Honours are made up of 3 levels of award.

Successful nominees who are paramedics may be awarded, in descending order of achievement:

Lifetime Achievement

Fellowship

Companionship

Successful nominees who are not paramedics may be awarded, in descending order of achievement:

Lifetime Achievement

Honorary Fellowship

Honorary Companionship

The criterium for each honour is the same, and the level that each nomination is successful at will be as determined by the Honours and Awards Committee.

Submitting a nomination

The nomination submission form is available from the College of Paramedics website https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/Honours.aspx. Each nomination must be submitted by a full member with between one and three full members supporting the nomination. A reason for finding more than one supporter is that they can contribute more knowledge of the nominee's achievements to the nomination, therefore giving the Committee more information to deliberate on. Only one form is required per nomination, and you will have 500 words to get across to the Committee what they need to know.

Please do not include a CV. Nominations must be submitted via email to awards@collegeofparamedics.co.uk by the advertised closing date. Each nomination should be considered confidential and not be shared with those not involved with the process, including the nominee.

Writing the 500 words

Please explain how you believe the nominee meets the criteria of an Honour award. Each nomination must focus on the nominees' actual achievements and how these have impacted on the College of Paramedics, the paramedic profession, or patient care.

Honours criteria

A nomination for a College of Paramedics Honour must demonstrate that the nominee has contributed to the achievement of:

- The advancement of the College of Paramedics
 - Growing, Nurturing and Retaining active membership
 - Aligning with the Colleges Objectives and Purpose
 - Developing the College
- The advancement of the paramedic profession
 - Improving professional practice
 - Pioneering the way for modernisation and changes
 - Leadership
- Improving paramedic practice and patient care
 - Improve Patient Care
 - Reduced Health inequalities
 - Legislation / Government Policy
- The development of paramedic education with a national perspective
 - Innovation
 - Driving Change
 - Quality and sustainability

Whether and which Honour the Committee awards will depend on the breadth and depth of the contribution within the criteria categories above, so the Committee will also be looking at:

- Longevity
- Big Impact, limited Group
- Small Impact, Widespread

Nominations will only be 500 words long, so must be concise and clear on what the nominee's achievements are, the impact of them and the timescale of activities.

Below is more detail about the criteria.

Advancing the College of Paramedics

Growing, Nurturing and Retaining active membership	Aligning with the Colleges Objectives and Purpose	Developing the College
Growing, Nurturing and Retaining active membership	Aligning with the Colleges Objectives and Purpose (Strategy)	Strengthening the Organisation, <i>Promoting Excellence and Wellbeing in the profession</i>

Advancing the Profession

Improving professional practice	Pioneering the way for modernisation and changes	Leadership
Improving the paramedic professional practice and in turn patient care or population health and wellbeing.	Utilising technology, research and advancing skills through modernisation to implement change	The most exceptional contributions to paramedicine in relation to inspirational leadership, that has significantly impacted the development of the profession

Practice and Patient Care

Improve Patient Care	Reduced Health inequalities	Legislation / Government Policy
Contribute to the delivery of patient care that improves outcomes or experiences of patients	Reducing health inequalities across different groups e.g. Economic, Ethnicity, Geographical, Cultural, Disability, Sexuality, Gender	Contribution to the result or start of process, in legislative or policy change

Education with a National Impact

Innovation	Driving Change	Quality and sustainability
Recognising opportunities to do things differently for the improvement of the profession	Progressing and enhancing the overall educational framework and provision	Develop and drive consistency of expectation for paramedic education

Additional

Longevity	Big Impact, limited Group	Small Impact, Widespread
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Consistently contributing and driving improvement to the profession	Work that results in unprecedented change that affects a specific group	Broad reaching impact that affects a large group
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Further information

Lifetime Achievement Award

To award a Lifetime Achievement Award the Committee will be looking to find within the nomination that a nominee has made a significant, long and outstanding contribution within the criteria, over the whole of their career, rather than, or in addition to, single contributions. Therefore, successful nominations at this level will have nominees who are towards the end of a long and impactful career, providing service to patient care, paramedicine and the professional body.

Posthumous Honours

The Committee will award a posthumous Honour where the nominee has met the criteria. The awarding will never be made in response to our sympathy for the family's loss and it is important that those nominating are fully aware of the need to meet the criteria so as not to cause additional pain and upset to all concerned.

Good standing

Those who are nominating and their nominees must be of good standing within their profession and meet the appropriate criteria.

Successful nominees

The Honour will be presented at a Celebration Event organised by the College of Paramedics and publicised prior to the closing date of the Honours and Awards 2024-2025 season.

The name of those with Honours are entered on the College of Paramedics Roll of Honour, which appears on the College website, along with all past winners of our Honours and Awards. 2024-2025 season Honours will be named in the College 2024 Annual Report.

Fellows of the College of Paramedics are entitled to use the title which includes the post nominal of **FCPara**. No other Honour award bestows a post nominal; however the full title of the Honour in any strapline under their name e.g. Honorary Fellow of the College of Paramedics.

The College welcomes any feedback on the process to help us improve for the next honours and awards season; awards@collegeofparamedics.co.uk.

Competitive Awards:

There are three College of Paramedics 2024-2025 Competitive Awards:

The Roland Furber Award

The Carol Furber Award

The John Hinds Scholarship Award

The entry forms for each of these awards are available from the College of Paramedics website https://www.collegeofparamedics.co.uk/COP/About_us/Honours/COP/

Please read the information for each award below carefully before entering.

The Roland Furber Award

This award is presented in memory of the late Roland Furber, a man of integrity, commitment, and passion to whom the paramedic profession owes a great debt. He worked tirelessly and unselfishly for the profession and the professional body. He was the first Chief Executive of the British Paramedic Association – College of Paramedics and was the third President of the College of Paramedics until his untimely death.

This award is open to paid up full and associate members of the College of Paramedics.

- Submission should be of a **Clinical Case** study that was experienced in person by the applicant. Presentations must be written to protect patient confidentiality, using original text with references as appropriate. Maximum 1000 words, excluding references, front cover, and appendices
- All entries for the award will be marked and judged by an invited academic panel competitively to acknowledge one clear winner
- The prize is a place at the College of Paramedics National Conference usually held in early summer
- The Award will be presented at a Celebration Event organised by the College of Paramedics and publicised prior to the closing date of the Honours and Awards 2024-2025 season
- The winner will receive funding towards travel, accommodation, subsistence, sponsored by Class Professional Publishing
- The winner's name will be entered on the College of Paramedics Roll of Honour, which appears on the College website, along with all past winners of our Honours and Awards. 2024-2025 season award winners will be named in the College 2024 Annual Report
- As a condition of the award, the winner will be required to submit their case study for publication in Paramedic INSIGHT (Support from the College of Paramedics education team will be given to facilitate this)
- Entries must be made using **The Roland Furber Award Entry Form** and submitted via email to awards@collegeofparamedics.co.uk. Entries must be submitted by the advertised closing date.

The Carol Furber Award

This award is presented in memory of the late Carol Furber who contributed so much to the College of Paramedics. Carol worked in a voluntary capacity as the senior secretary and administrator for all correspondence, including membership secretary, until her untimely death. We remain in her debt for such dedication to the pioneering early days of the College of Paramedics.

This award is open to paid up to date Student Members of the College of Paramedics.

- Submission should be of a **REFLECTIVE** case study that was experienced in person by the student applicant. Presentations must be written to protect patient confidentiality, using original text with references as appropriate. Maximum 1000 words, excluding references, front cover, and appendices. A countersignature by a registered Paramedic colleague will be needed to authenticate the genuine **REFLECTIVE** case study

- All entries for the award will be marked and judged by invited academic panel competitively to acknowledge one clear winner
- The prize is a place at the Student Paramedic Conference usually held in November
- The Award will be presented at a Celebration Event organised by the College of Paramedics and publicised prior to the closing date of the Honours and Awards 2024-2025 season
- The winner will receive funding towards travel, accommodation, subsistence, sponsored by Class Professional Publishing. In addition, they will receive a book voucher, to the value of £50.00, for the range of books available at Class Professional Publishing
- The winner's name will be entered on the College of Paramedics Roll of Honour, which appears on the College website, along with all past winners of our Honours and Awards. 2024-2025 season award winners will be named in the College 2024 Annual Report
- As a condition of the award, the winner will be required to submit their case study for publication in Paramedic INSIGHT (support from the College of Paramedics education team will be given to facilitate this)
- Entries must be made using **The Carol Furber Award Entry Form** and submitted via email to awards@collegeofparamedics.co.uk. Entries must be submitted by the advertised closing date.

The John Hinds Scholarship Award

This award is presented in memory of the late Dr John Hinds, a man held in high regard as an inspirational leader by Paramedics and Emergency Medical Technicians and indeed anyone with an interest in prehospital care within Ireland. He selflessly gave a huge amount of his own time to educating and supporting paramedics and ambulance staff on the Island of Ireland and a scholarship for those colleagues is a fitting and practical way to preserve their memory of such a well-respected colleague and medical professional.

This award is open to all clinical levels of pre-hospital responder; first responder to advanced paramedic, on the Island of Ireland.

- Submission should be of a **Clinical Case** study that was experienced in person by the applicant. Presentations must be written to protect patient confidentiality, using original text with references as appropriate. Maximum 1000 words, excluding references, front cover, and appendices. It must be countersigned by a paramedic colleague, who is prepared to confirm that your submission is a genuine case study
- All entries for the award will be marked and judged by an invited academic panel competitively to acknowledge one clear winner
- The prize is a place on an Anaesthesia Trauma and Critical Care (ATACC) course, in association with Galen
- The Award will be presented at a Celebration Event organised by the College of Paramedics and publicised prior to the closing date of the Honours and Awards 2024-2025 season
- The winner will receive funding towards travel, accommodation, subsistence
- The winner's name will be entered on the College of Paramedics Roll of Honour, which appears on the College website, along with all past winners of our Honours and Awards. 2024-2025 season award winners will be named in the College 2024 Annual Report

- As a condition of the award, the winner will be required to submit their case study for publication in Paramedic INSIGHT (support from the College of Paramedics education team will be given to facilitate this)
- Entries must be made using **The John Hinds Scholarship Award Entry Form** and submitted via email to awards@collegeofparamedics.co.uk. Entries must be submitted by the advertised closing date.

The College celebrates diversity and would be more than happy to provide this guidance and the relevant form in a format that is accessible to you. Please email awards@collegeofparamedics.co.uk with details of your requirements

Frequently Asked Questions

Who makes up the Honours and Awards Committee?

The Honours and Awards Committee is a Committee of the Board of Trustees and will be chaired by a trustee and made up of trustees, Paramedic Council members, Fellows of the College of Paramedics, and representatives from the Diversity Steering Group, staff group and membership. The Committee's purpose is to deliberate on the Honour nominations and seek assurance from the Chief Operating Officer that the College Honours and Awards are accessible, fair and transparent and reflect the values of the College, including its commitment to Diversity, Equity and Belonging. The College welcomes any feedback on our Honours and Awards to help us improve for the next season; awards@collegeofparamedics.co.uk.

Where do I send my nomination form (Honour) or my entry form (Award)?

Please email your form to Awards@collegeofparamedics.co.uk

What is the deadline for this process?

- Download the forms from our website from 1st November 2024.
- Closure for **ALL** nominations and entries is **23:59pm Wednesday 12th February 2025**

What if the Honours nomination I submit is not successful?

The decision not to award will be communicated to those making the nominations normally within 8 weeks of the closing date of the Honours and Awards 2024-2025 season. Appeals against this decision will not be permitted. Feedback will not be given on why a nominee was not awarded. However, the College can provide non-specific feedback and a general overview of how decisions are reached. The College would not normally expect to receive another nomination for an unsuccessful nominee within a three-year period unless there are further nominators providing further information or exceptional circumstances.

What if my award entry is not successful?

Those with unsuccessful entries will be informed by email normally within 8 weeks of the closing date of the Honours and Awards 2024-2025 season.

When will I hear whether my entry for an Honour or Award has been successful?

The College will endeavour to inform all those who have submitted a nomination or entry of the outcome of their nomination or entry normally within 8 weeks of the closing date of the Honours and Awards 2024-2025 season.